Tuesday, March 8, 2022

To: ……………………………………………………….

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Dear Sir/Madam,

RE: ITAU NATIONAL CAPACITY DEVELOPMENT WORKSHOP AND AGM 2022

ICT teachers and computer lab attendants are hereby invited to attend the ITAU National Capacity Development Workshop (CDW) and AGM 2022 to be held at Trinity College Nabbingo at the beginning of 1st term school holidays, from Wed 20th – Thur 21st April 2022, with Tue 19th as the reporting date for residents.

This year, the Capacity Development sessions for teachers will address skill and knowledge gaps teachers are facing during this season, especially now that the education system has been changed to emphasize practical skills, projects, clubs, ICT integration, attitudes and values geared towards the overall goal of producing graduates who are competitive in the World of Work (WoW).

Key resource persons and officials are to share tips and resources needed by teachers to guide student projects and prepare learners for DIT occupational assessment as laid out in the new curriculum. We shall also have practical hands-on sessions on setting up computer networks (LANs), website design and publishing. On the sidelines of the CDW, we shall also be conducting the ITAU AGM in which elections will be held to usher in a new executive committee for the association. Find tentative workshop program attached.

The workshop fee is UGX 60,000 for commuting participants and UGX 80,000 for resident participants, and this will cater for workshop materials and resources, facilities, meals, and accommodation for residents. There is a limited number of slots and thus participants are required to confirm attendance for better preparations by registering through the link **_cdw.ictteachersug.net_** and making payments in advance through the ITAU Administrator, Happy Immaculate, on 0702451053 / 0772929385 or through direct deposit to Equity Bank Account Number, 1001201524604 in the names ICT TEACHERS' ASSOCIATION UGANDA LIMITED.

Sincerely,

Rogers Mukalele
NATIONAL COORDINATOR, ITAU
0776960740 / 0706060740

Kakaire Charles
NATIONAL CHAIRPERSON, ITAU
0702840404 / 0778068991

TENTATIVE ITAU CDW/AGM 2022 PROGRAM

Tuesday 19th April, 2022	
4:00-7:00 pm	Arrival and registration for residents
7:30-8:30 pm	Dinner
Wednesday 20th April, 2022	
7:30-8:30 am	Arrival and registration for commuters
8:30-9:00 am	Welcome remarks, expectations, objectives & ground rules
9:00-10:30 am	ICT as a subject in the New Lower Secondary Curriculum: Key resources for teaching and learning topic by topic
10:30-11:00 am	Break tea
11:00-1:00 pm	Preparing learners for assessment by DIT in ICT occupations (Computer Application User, Computer Repair, Network Administrator, Website Developer)
1:00-2:00 pm	Lunch
2:00-3:00 pm	Notices and Nominations for ITAU Elections 2022
3:00-5:30 pm	Practical Hands-on Session: Website Design and Publishing
5:30-7:00 pm	Evening Tea, Networking, Resource Sharing
7:00-8:00 pm	Supper
Thursday 20th April 2022	
7:30-8:30 am	Arrival and registration for commuters
8:30-9:00 am	Recap of Day 1 and notices
9:00-10:30 am	Practical Hands-on Session: Setting up a Local Network (LAN and WLAN)
10:30-11:00 am	Break Tea
11:00-1:00 pm	ITAU AGM 2022 (for bona-fide members) and concurrent Extra lab practice for the rest
1:00-2:00 pm	Lunch
2:00-3:00	UNEB Report 2021: Troubleshooting poor performance at O and A level
3:00-4:30	Closing Ceremony, Issue of Certificates, Group photos, Testimonials

NB: This is tentative, and any changes to invitation letter / program will be communicated / published through the ITAU website at https://www.ictteachersug.net