To: .................................................................

Thru: THE HEAD TEACHER
PROGRESSIVE SECONDARY SCHOOL - KITINTALE
P.O. BOX 40062,
KITINTALE, KAMPALA.

Dear Sir / Madam,


The ICT Teachers Association of Uganda (ITAU) in conjunction with the ICT / Computer Department PROGRESSIVE SECONDARY SCHOOL - KITINTALE with great pleasure invite your students to attend A Nakawa Grand Seminar for both "A" and "O" Levels Sub ICT and Computer Studies scheduled for 21st June 2019, 8:00am - 5:00pm. Examiners, Experienced facilitators and Teachers will guide the students through the following among others:

- Portioning time during a computer examination with practical guides in consideration to the five applications:- Database, Spreadsheet, Word Processing, Presentation and Web development.
- Commonly committed mistakes that can be avoided during exams.
- Exam answering Skills and Question approach.
- Tips on excelling in practical exams and how to handle support files with “A” level.
- Preparation for exams.

Students shall contribute only UGX 6,000/= to cater for the facilitators, material and facilitation. Each level will be handled differently from the respective halls. A Compact Disc (CD) with all the materials form all facilitators at a free cost. The students will cater for their own lunch. The Seminar will cover both papers 1 and 2, let’s enable our candidates have this opportunity aimed for the best performance this year 2019.

Sincerely,

RONALD ENEKU
ITAU PROJECTS & EVENTS SECRETARY
HEAD OF DEPARTMENT
C/O PROGRESSIVE SECONDARY SCHOOL - KITINTALE
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